U.S. Department of Justice
Office of Community Oriented Policing Services

Tribal Resources Grant Program 2003
Equipment and Training Budget Worksheet

ORI # OK000ZZ

OMB Control # 1103-0072
Expiration Date: 1/31/05

Applicant Organization Legal Name: Tribal Nation Police Department

Vendor # 123456789

* Instructions: Round the "cost per officer" to the nearest dollar (e.g., $19.99 = $20)

* If you require additional space on any of the following budget categories, please attach additional pages as necessary.

A. OFFICER REQUEST- Please complete attached budget sheets if requesting officers.

BACKGROUND INVESTIGATIONS
required for all new positions requested under TRGP

Description	Cost per officer x	Number of Officers =	Total Cost
Standard Background Investigation	$ 4,000.00	2	$ 8,000.00

TYPE OF TRAINING | **ITEMIZATION OF TRAINING COSTS** | **COST OF TRAINING**

This section should be used to itemize all training for which you are requesting funds. Including academy tuition cost; course fees; costs of instruction (wage of training personnel, etc.); travel for training; costs of training supplies (textbooks, etc.)

This section should be used to report the cost of the item per officer, multiplied by the number of officers for which you are requesting that item to calculate total cost.

B. ACADEMY/BASIC TRAINING & SPECIALIZED TRAINING

	Itemization	Cost per officer x (rounded to the nearest dollar)	Number of Officers =	Cost of Training
State Training Academy		$ .00		$ .00
Indian Police Academy	BIA Academy	$ .00		$ .00
Police Department's Academy		$ .00		$ .00
Travel (in connection with training)	Travel to Artesia, NM	$ 1,000.00	2	$ 2,000.00
Training supplies (textbooks, manuals)		$ .00		$ .00
Other costs (associated with training)		$ .00		$ .00
Specialized Academy Training	Counterterrorism training	$ 2,500.00	2	$ 5,000.00
Travel (in connection with training)		$ .00		$ .00
Training supplies (textbooks, manuals)		$ .00		$ .00
Other costs (associated with training)		$ .00		$ .00

SUB-TOTAL FOR ACADEMY/BASIC TRAINING: $ 7,000.00
Enter total cost of academy/basic training

C. COMMUNITY POLICING TRAINING, GRANTS MANAGEMENT TRAINING, COMPUTER TRAINING

Specify type and location of each training	Itemization	Cost per officer x (rounded to the nearest dollar)	Number of Officers =	Cost of Training
Community Policing Training	COPS provided training	$ 800 (cap)	2	$ 1,600.00
required for first time applicant				
Grant Management Training	COPS provided training	$ 800 (cap)	2	$ 1,600.00
required for first time applicant				
Computer Training including:		$ .00		$ .00
Travel (in connection with training)				
Training supplies (textbooks, manuals)				
Other costs (associated with computer training)				

SUB-TOTAL FOR TRAINING: $ 3,200.00
Enter total cost of training

Agency Name: __Tribal Nation Police Department__   ORI # _OK000ZZ____

DESCRIPTION
The examples of items listed below are not inclusive of all things for which your agency may request.

COST OF ITEMS
This section should be used to describe the costs of the items which you are requesting. Please calculate the price per item, the number of items needed per officer and the total number of officers for which you are requesting the items.

*** Instructions: Round the "price per item" to the nearest dollar (e.g., $30.25 = $30)**

D.   UNIFORMS

ITEM DESCRIPTION	COST OF ITEMS				TOTAL COST OF ALL ITEMS IN CATEGORY *Add together the total cost per item for each group of items
	PRICE PER ITEM (rounded to the nearest dollar) x	NUMBER OF ITEMS PER OFFICER x	TOTAL NUMBER OF OFFICERS =	TOTAL COST PER ITEM	
Standard Uniform (Shirts, Pants, Jacket, etc.)					
Shirt	$ 25.00 x	1 x	2 =	$ 50.00	
Pants	$ 50.00 x	2 x	2 =	$ 200.00	$ 550.00
Jacket	$ 100.00 x	1 x	3 =	$ 300.00	
Dress Uniform (Shirts, Pants, Jacket, etc.)					
	$ .00 x	x	=	$ .00	
	$ .00 x	x	=	$ .00	$ .00
	$ .00 x	x	=	$ .00	

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Agency Name: __Tribal Nation Police Department_____   ORI # __OK000ZZ_____

ITEM DESCRIPTION	COST OF ITEMS				TOTAL COST OF ALL ITEMS IN CATEGORY
	PRICE PER ITEM (rounded to the nearest dollar)	x NUMBER OF ITEMS PER OFFICER	x TOTAL NUMBER OF OFFICERS	= TOTAL COST PER ITEM	* Add together the total cost per item for each group of items
Outerwear (Rain gear, Uniform, Coat, Jacket)					
Winter Coat	$ 250.00	x 1	x 3	= $ 750.00	
Rain Coat	$ 75.00	x 1	x 2	= $ 150.00	$ 900.00
	$	x	x	= $	
Footwear (Shoes/Boots)					
Boots	$ 110.00	x 1	x 2	= $ 220.00	$ 220.00
	$ .00	x	x	= $ .00	
Badge(s)/Name Plate/Other Insignia					
	$ .00	x	x	= $ .00	$ .00
	$ .00	x	x	= $ .00	
Hats/Caps					
Uniform Hat	$ 20.00	x 1	x 2	= $ 40.00	$ 40.00
	$ .00	x	x	= $ .00	

Agency Name: __Tribal Nation Police Department_____   ORI # __OK000ZZ____

ITEM DESCRIPTION	COST OF ITEMS				TOTAL COST OF ALL ITEMS IN CATEGORY
	PRICE PER ITEM (rounded to the nearest dollar)	x NUMBER OF ITEMS PER OFFICER	x TOTAL NUMBER OF OFFICERS	= TOTAL COST PER ITEM	* Add together the total cost per item for each group of items
Reflective Vest _____	$_____.00	x _____	x _____	= $_____.00	$_____.00
Accessories (Ties, Waist Belt, Gloves)					
Winter Gloves _____	$__30.00_	x ____1____	x ____3____	= $__90.00_	
_____	$_____.00	x _____	x _____	= $_____.00	$__90.00_____
_____	$_____.00	x _____	x _____	= $_____.00	
_____	$_____.00	x _____	x _____	= $_____.00	
Specify other required items not included in this list:					
_____	$_____.00	x _____	x _____	= $_____.00	
_____	$_____.00	x _____	x _____	= $_____.00	$_____.00
_____	$_____.00	x _____	x _____	= $_____.00	

SUBTOTAL FOR UNIFORMS: $____1,800.00_____
enter total cost of uniforms

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Agency Name: Tribal Nation Police Department

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E. BASIC ISSUE EQUIPMENT

ITEM DESCRIPTION	COST OF ITEMS				TOTAL COST OF ALL ITEMS IN CATEGORY
	PRICE PER ITEM (rounded to the nearest dollar)	x NUMBER OF ITEMS PER OFFICER	x TOTAL NUMBER OF OFFICERS	= TOTAL COST PER ITEM	* Add together the total cost per item for each group of items
Primary Issue Weapon/Gun Holster					
Primary Issue Handgun	$ 700.00	x 1	x 2	= $ 1,400.00	$ 1,400.00
	$ .00	x	x	= $ .00	
Bullet-Proof Vest					
Bullet-Proof Vest	$ 1,000.00	x 1	x 3	= $ 3,000.00	$ 3,000.00
Portable Radio and Holder					
	$ .00	x	x	= $ .00	$ .00
	$ .00	x	x	= $ .00	
Duty Belt/Gun Belt and Belt Accessories					
Gun Belt	$ 100.00	x 1	x 2	= $ 200.00	$ 200.00
	$ .00	x	x	= $ .00	
	$ .00	x	x	= $ .00	

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Agency Name: ___Tribal Nation Police Department_____   ORI #__OK000ZZ_____

DESCRIPTION	COST OF ITEMS				TOTAL COST OF ALL ITEMS IN CATEGORY
	PRICE PER ITEM (rounded to the nearest dollar)	x NUMBER OF ITEMS PER OFFICER	x TOTAL NUMBER OF OFFICERS	= TOTAL COST PER ITEM	* Add together the total cost per item for each group of items
Manuals, Reference Books, Notebooks, etc.					
___Tribal Codes Book_____	$___50.00__ x	_____1_____	x _____2_____	= $____100.00__	
					$__100.00_____
_____	$_____.00 x	_____	x _____	= $_____.00	
Miscellaneous Items (Flashlight, Whistles, etc,)					
_____	$_____.00 x	_____	x _____	= $_____.00	
					$_____.00___
_____	$_____.00 x	_____	x _____	= $_____.00	
_____	$_____.00 x	_____	x _____	= $_____.00	
Specify other required items not included in this list:					
_____	$_____.00 x	_____	x _____	= $_____.00	
_____	$_____.00 x	_____	x _____	= $_____.00	$_____.00___

SUBTOTAL FOR BASIC ISSUE EQUIPMENT: $___4,700.00_____
enter total cost of equipment

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Agency Name: __Tribal Nation Police Department_____   ORI #__OK000ZZ_____

Instructions: Round the "price per item, system, or group of items" to the nearest dollar (e.g., $30.50 = $31)

F.   TECHNOLOGY

ITEM SYSTEM OR GROUP OF LIKE ITEMS	PRICE PER ITEM, SYSTEM OR GROUP OF ITEMS (rounded to the nearest dollar)	x	QUANTITY OF ITEMS	=	TOTAL COST OF ITEM(S) REQUESTED
GPS - Handheld	$ 3,000.00	x	5	= $	15,000.00
Mobile Data Computer	$ 2,000.00	x	5	= $	10,000.00
CAD/RMS System	$ 140,000.00	x	1	= $	140,000.00
(see attached	$ .00	x		= $	.00
breakdown of costs)	$ .00	x		= $	.00
	$ .00	x		= $	.00
	$ .00	x		= $	.00
	$ .00	x		= $	.00
	$ .00	x		= $	.00
	$ .00	x		= $	.00
	$ .00	x		= $	.00
	$ .00	x		= $	.00

SUBTOTAL FOR TECHNOLOGY: $_____165,000.00_____
enter total cost of technology

Instructions: Round the "price per vehicle" to the nearest dollar (e.g., $4,500.95 = $4,501)

G. VEHICLES	**PRICE PER VEHICLE**	x	**NUMBER OF VEHICLES**	=	**TOTAL COST REQUESTED**
Police Car	$ .00	x		= $	.00
Basic Accessory Package (list items)	$ .00	x		= $	.00
_____					
_____					
_____					
Special Police Vehicle* 4x4 Truck	$ 30,000.00	x	2	= $	60,000.00
Basic Accessory Package (list items)	$ 3,000.00	x	2	= $	6,000.00
____light bar_____					
____decals_____					
____siren_____					

*Requests for Special Police Vehicles will only be approved based on demonstrated need. Please describe need for specialized vehicle on application form.

SUBTOTAL FOR VEHICLES: $____66,000.00_____
enter total cost of vehicles

Agency Name: Tribal Nation Police Department   ORI # OK000ZZ

Budget Summary

Instructions: When you have completed the budget worksheets, transfer the totals for each category to the spaces below. Compute the total project cost and indicate the amount of Federal funds requested. Enter the Federal Share of the category amount based on 75 percent of the total cost of the category. Please see page 9 of the Application Instruction Manual for more information.

Budget Category	Total Amount	Federal Share	Local Share
A. Officer Background Investigation(s)	$ 8,000.00	$ 6,000	$ 2,000
B. Basic Training & Specialized Police Training	$ 7,000.00	$ 5,250	$ 1,750
C. Other Training (Community Policing, Grant Management, Computer Training)	$ 3,200.00	$ 2,400	$ 800
D. Uniforms	$ 1,800.00	$ 1,350	$ 450
E. Basic Issue Equipment	$ 4,700.00	$ 3,525	$ 1,175
F. Technology	$ 165,000.00	$ 123,750	$ 41,250
G. Vehicles	$ 66,000.00	$ 49,500	$ 16,500
Total Project Cost	$ 255,700.00	$ 191,775	$ 63,925

* Note: Please fill the budget out with the Federal and Local shares even if you are requesting a waiver of the local match.

Agency Name: Tribal Nation Police Department   ORI # OK000ZZ

Contact Information for Budget Questions

The undersigned attests to the accuracy of the budget information submitted on the preceding pages.

Name of Authorized Official: Terry Doe   **Title:**   Chief of Police

Phone: (123) 456-7899   **Fax:**   (123) 456-6788

E-mail (if applicable):   Terry.Doe@TribalNation.org

Signature: *Terry Doe*   **Date:** June 1, 2002

Other Important Information

    1. What is your fiscal year?

        Starting date of your fiscal year: _10 / 01_   **Ending date:** 09 /30_
                      month/day   month/day

                                                        DOI
    2. Please enter the name of your Cognizant Federal Agency in the space provided: _____

    Most agencies that receive federal grants are required to have audits of those grants forwarded to a single federal agency (Justice, DOI, HUD, HHS, Transportation, etc.). The single federal agency where such audits are sent is known as your "Cognizant Federal Agency." For assistance in determining which federal agency receives your audits, call 800.421.6770.